



## Schedule of Fees for Reproduction Services

### Photocopies

- photocopies of records for Library or Archival reference requests \$0.25/page

### Research Fees

- a fee may be charged for detailed reference inquiries that require the Librarian to spend more than 30 minutes working on a specific request \$25.00/hour

### Photographic Prints

- a *V.M.M. Photograph License Agreement* form must be completed and approved before an order will be processed 4 x 6 • \$12.00  
5 x 7 • \$15.00
- prepayment of fees is required 8 x 10 • \$20.00
- reproduction of a print or negative can take up to 2 weeks for processing 11 x 14 • \$25.00
- custom orders (including cropping) may cost extra 16 x 20 • \$45.00

### Scanning

- scan photograph and email to researcher (up to 5 images) \$12.00
- scan photograph and save to CD for researcher (up to 5 images) \$15.00
- scan and send additional 6-10 images \$5.00

### Artifact Photography

- digital photograph(s) of artifact by Curator \$25.00/artifact  
(*documentation image only, low resolution image*)

### Rush Orders

- subject to availability 100% surcharge

### Publication and Commercial Use Fees

Note: These fees are in addition to print costs

- publications (magazines, newsletter, report, book, CD-Rom, website) \$20.00 per image
- commercial use (brochures, calendars, documentary films, display) \$20.00 per image
- non-profit or media No charge

### Mail Orders

- postage and handling for Lower Mainland/BC \$5.00\*
  - postage and handling for U.S.A./Abroad \$10.00\*
- \*prices may vary based on volume of larger reference requests

### Taxes

P.S.T. and G.S.T. applies to all purchases made at the Museum whether the purchaser is a BC/Canadian resident or not. Taxes are payable on user fees outlined above.

**PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE**

*Updated 10/15/2008*